



Covid-19 Policy

Policy Details

Name of Policy: **Covid 19 Policy**

Date Developed: August 2020

Date Reviewed: September 2021

Ref Code:

Edition: v2

Signed by

Chairperson: *Ceráldín Kéle*

Principal: *Donna Kirby*

Date commenced: 28/09/2021

1. Policy Statement

1.1 Scoil Mhuire gan Smál is committed to providing a safe and healthy workplace for all our staff and a safe learning environment for all our pupils. To ensure that, we have developed the following COVID-19 Response Plan.

2. Scope of Policy

2.1 The Board of Management and all school staff are responsible for the implementation of this plan and a combined effort will help contain the spread of the virus.

3. Process

The Board of Management and all school staff will:

- 3.1 continue to monitor our COVID-19 response and amend this plan in consultation with our staff
- 3.2 provide up to date information to our staff and pupils on the Public Health advice issued by the HSE and Gov.ie
- 3.3 display information on the signs and symptoms of COVID-19 and correct hand-washing techniques
- 3.4 agree with staff, a worker representative who is easily identifiable to carry out the role outlined in this plan
- 3.5 inform all staff and pupils of essential hygiene and respiratory etiquette and physical distancing requirements
- 3.6 adapt the school to facilitate physical distancing as appropriate in line with the guidance and direction of the Department of Education
- 3.7 keep a contact log to help with contact tracing
- 3.8 ensure staff engage with the induction/familiarisation briefing provided by the Department of Education
- 3.9 implement the agreed procedures to be followed in the event of someone showing symptoms of COVID-19 while at school
- 3.10 provide instructions for staff and pupils to follow if they develop signs and symptoms of COVID-19 while at school
- 3.11 implement cleaning in line with Department of Education advice
- 3.12 observe closely the CO₂ monitors in classrooms (5 in total, mobile units to be shared between the 8 classrooms and 3 SEN rooms), and ventilate accordingly
- 3.13 Open doors and windows to ventilate classrooms before/after school and during break-times. Staff will ensure windows are partially open during class time, as per guidelines

All school staff will be consulted on an ongoing basis and feedback is encouraged on any concerns, issues or suggestions. This can be done through the Lead Worker Representative(s), who will be supported in line with the agreement between the Department and education partners.